**Request to Operate**

**Name of Person Submitting the Request and affiliation with the University**:

John Doe, Graduate Student

**Time and Place of the Flight(s):**

**Date Submitted:**

**Legal Authority for the Operation**:

**Name of the Remote Pilot in Command and applicable certificate:**

**Distance to nearest Airport/helipad and class of airspace: [[1]](#footnote-1) [If flight will be in controlled airspace (Class B, C, D or within the lateral boundaries of the surface area of Class E airspace) supply a copy of the required ATC authorization.]**

**Is a COA Required and has it been Obtained (attach a copy):**

**Purpose of the Flight**:

**Aircraft Make/Model, Type, FAA Registration Certificate Number, Take-off Weight and Maximum Speed**

**Flight Profile/Operational limits and Safety Concerns and Mitigations:**

**Emergency contact information:** Provide cellular telephone numbers for the Remote Pilot in Command and each designated observer, which can be used to reach the Remote Pilot in Command and each designated observer prior to and during the flight(s).

Determination Regarding Request to Operate

The Request to Operate is:

* Approved
* Rejected
* Approved with the following conditions:
* Returned for the following additional information:

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UAS Operations Manager

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant’s Signature Applicant’s Printed Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature Parent/Guardian Name

(required if applicant is under the age of 18)

If applicant differs from Remote Pilot in Command:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Remote Pilot in Command’s Signature Remote Pilot in Command’s Printed Name

1. A flight on UVA Grounds is over 5 miles from the Charlottesville-Albemarle Airport (CHO) but would be very close to the UVA Medical Center Heliport (8VA5), as well as close to a heliport for Virginia State Police on Fontaine Avenue. For flights off-Grounds, consideration must be given to any and all nearby airports and heliports; operators are urged to consult B4UFLY for up-to-date information. A flight on the North Grounds may be within the Class E airspace (to the surface) and would require FAA approval. [↑](#footnote-ref-1)