# Emergency Procedures

**CALL 911 FOR FIRE, POLICE, AND MEDICAL EMERGENCIES**

## Fire Emergency
- Pull fire alarm
- Locate nearest exit
- Use stairs
- Call 911

## Medical Emergency
- Call 911
- Do not move if there is a serious injury
- Provide first aid if trained
- Send someone to direct responders

## Suspicious Activity
- Do not touch object
- Do not confront person
- Leave the area
- Call 911

## Violent Incident
- Run: Evacuate if safe to do so
- Hide: Lock doors and silence phones
- Fight: Prepare to defend yourself
- Call 911 if safe to do so

## Thunderstorm
- If you hear thunder, go indoors
- Seek shelter in a building or car
- Wait 30 minutes after the storm to resume activities

## Tornado
- Go to lowest floor of building
- Stay away from windows
- Close doors
- Get on floor and cover head

## Bomb Threat
- Attempt to keep the caller on the line
- Gather as much information as possible
- Try to get description of device
- Call 911 once call has ended

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**When reporting an incident, your location is:**